

Kern County Cemetery District **Minutes for**

September 15, 2022

Regular Board Meeting
Shafter Memorial Park Office
18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:10 pm by Chairman Braun. Chairman Braun led the flag salute and invocation.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Belton Banks, Vice-Chair; Jerry Ezell, Secretary of the Board..

Employees: Eliza Caudillo, District Manager; Denton Carender, Superintendent; Alicia Reveles, District Secretary.

Visitors: None

Public Comment: None

Consent Calendar: Includes the approval of the agenda for the current meeting and minutes of the regular Board meeting for July 2022. The payroll warrants for 22/15 through 22/17 were approved. Vouchers, checks, and financial reports for July and August 2022 were approved. This was done by approval of the consent calendar by motion of Trustee Banks and seconded by Trustee Ezell; 3 ayes, 0 Nays.

Management Update

- We had 13 services in Shafter and 12 services in Wasco for the month of July 2022. This gives us 25 services for the fiscal year to date. For the first month of the fiscal year, we had 6 cremation services in Shafter and 3 in Wasco for a total of 9 cremation services. For the month of July 2022, we are at a 36% cremation rate.
- The August 2022 Board meeting was canceled due to the passing of Manager Caudillo's husband, Ascencion Caudillo. We had 10 services in Shafter and 20 services in Wasco for the month of August 2022. This gives us 55 services for the fiscal year to date. We had 7 cremation services in Shafter and 5 in Wasco for a total of 12 cremation services. For the month of August 2022, we are at a 22% cremation rate.
- California Association of Public Cemeteries Education Seminar will be held at Lake Tahoe Resort Hotel on October 7th and 8th, 2022. Manager Caudillo and District Secretary Reveles, along with Trustee Banks, Trustee Braun, and Trustee Ezell, are scheduled to attend.
- Manager Caudillo requested that the current Sunlife insurance coverage of \$12,000.00 per employee be raised to \$25,000.00. This would be an increase to the District of \$531.00 per year. The Board requested additional quotes for \$50K and \$100K; they also instructed Manager Caudillo to bring this back as an Agenda Item.
- We have received several complaints regarding unruly behavior at Wasco Cemetery. The first event was a vehicle parked on graves with lights and music blaring after sunset. The second incident was a vehicle doing burnouts on the cemetery roads. The Board was made aware of the situation, and Manager Caudillo contacted the Sheriff's Department and requested additional patrols. Manager Caudillo asked the callers to contact the Sheriff's department if safe and appropriate. Citing, If you see something, say something, placing their safety first. Trustee Braun requested a Cemetery Etiquette article be run in the local newspapers.

Trustees Comments

Trustee Banks: Trustee Banks observed the groundsman edging earlier in the month. He was impressed with the skill and proficiency displayed while using the equipment.

Trustee Ezell: Expressed concern for staff during the record-setting heatwave of late July and early August. Staff was provided adequate breaks and refreshments. Staff received heat training and limited the edging to the early part of the day, working on equipment during the hottest part of the day.

Trustee Braun: Had a conversation with Wasco City Manager Scott Hurlbert regarding the possibility of using Effluent Water at the Wasco Memorial Park as the Water Treatment Plant is only about ½ a mile away. Trustee Braun requested that Manager Caudillo determine how much water is used a year to water the Wasco Cemetery, find out the maximum gallon per minute usage, and how much water was used during the hottest part of the year, July and August.

Adjournment

The meeting was adjourned at 1:05 pm by Chairman Braun. The next regular meeting is scheduled for October 20, 2022.

Signed,

Eliza Caudillo
District Manager