

Kern County Cemetery District Minutes for

December 16, 2021

Regular Board Meeting
Shafter Memorial Park Office
18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:00 pm by Chairman Braun, Chairman Braun led flag salute and invocation.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Belton Banks, Vice-Chair; Jerry Ezell, Secretary of the Board.

Employees: Eliza Caudillo, District Manager; Denton Carender, Superintendent; Alicia Reveles, District Secretary.

Visitors: Cole Karr

Public Comment: Cole Karr, Public Affairs Coordinator provided information on California Special Districts Association updates. A copy of the information is available at the District Office.

Consent Calendar: Includes the approval of the agenda for the current meeting and minutes of the regular board meeting for November 2021. The payroll warrants for 21-23 through 21-24 were approved. Vouchers, checks, and financial reports for November 2021 were approved. This was done by approval of the consent calendar by motion of Trustee Banks and seconded by Trustee Ezell; 3 ayes, unanimous.

Management Update

- We had 19 services in Shafter and 8 services in Wasco for the month of November 2021. This gives us 166 for the fiscal year to date.
- Julio Barboza of California Turf Equipment visited the Shafter Cemetery and provided a demonstration on November 30th. The Journeyman utility vehicle fits the needs of the cemetery. The Board instructed Manager Caudillo to proceed with the application process to purchase and fund the equipment via San Joaquin Valley Air Pollution Control District's alternative fuel grant program.
- Fonseca Tree Service is trimming, removing, and stumping many of the trees at the Shafter Cemetery. The Board approved the cost via the 2021-22 Budget. It is estimated that the tree work for this fiscal year will reach the \$42,000.00 budgeted.
- The District is in the process of hiring a groundsman via Continental Labor & Staffing Resources. CLSRI will provide an employee through their program. Requirements for the employee and appropriate documents have been emailed to CLSRI.

Headstone Policy

The Board accepted the Headstone, Bench, and Flower Policy with minor changes. Added to the proposed policy was the word “etched” on item #4; added to the Flower Regulation on item #3: There shall not be added to the border of the headstone any product that promotes or inhibits lawn growth. The Board further acknowledges the comments made by Mr. R. Woody at last month’s meeting and agrees to the negotiation of the cost of the ceramic tiled headstone ordered via a miscommunication between the Manager and the Funeral Home staff.

The motion was made by Trustee Banks and seconded by Trustee Ezell to approve the policy with the amendments per the Board’s request. The Board further agrees to the negotiation of the cost of the headstones. 3 ayes, unanimous.

Department of Agriculture

The Department of Agriculture and Measurements Standards request that the Department of Pesticide Regulation require a public agency have a certified representative sign to obtain the restricted materials permit for the application of pesticides and herbicides. Timothy Unruh has consented to represent the cemetery and continue his certification for the restricted material permit.

The motion was made by Trustee Braun and seconded by Trustee Banks to allow Tim Unruh to continue representing the District. The required letter was approved and signed by Trustee Ezell, Secretary of the Board. 3 ayes, unanimous.

Sale of Tax Defaulted Property

Manager Caudillo presented the tax-defaulted consent document needed for the County Board of Supervisors Resolution #2021-325. The Board discussed the process and had no issues with the consent. The sale is to be done on March 14-16, 2021.

The motion was made by Trustee Ezell and seconded by Trustee Banks to consent to the sale of tax-defaulted property within the District boundaries. The consent is to be signed by the Board Secretary and mailed to the County of Kern; 3 ayes, unanimous.

Trustees Comments

Trustee Banks: Thanked the cemetery staff for their hard work.

Trustee Ezell: Appreciated the staff for working on procuring electric equipment. He also thanked Trustee Braun for serving as the President of the Board. Trustee Ezell would like staff to begin the process of eliminating excess equipment.

Trustee Braun: Received a question from a Wasco citizen about options for memorialization on a headstone or bench for a person not buried in the cemetery. An alternative would be to list on the deceased headstone: Parents of children’s names.

Adjournment

The meeting was adjourned at 2:00 pm by Chairman Braun. The next regular meeting is scheduled for December 16, 2021.

Signed,

Eliza Caudillo
District Manager