

Kern County Cemetery District No. 1

Minutes for

June 18, 2026

Regular Board Meeting
Shafter Memorial Park Office
18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:18 pm by Chairman Braun. Chairman Braun led the flag salute.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Jerry Ezell, Secretary of the Board. Absent: Carl Olsen, Vice-Chair.

Employees: Lisa Mundis, District Manager; Denton Carender, Superintendent; Alicia Reveles, Secretary.

Visitors: None.

Public Comment: None

Consent Calendar: Minutes of the regular Board meeting for May 2026. The payroll warrants for 26/10 through 26/11 were approved. Checks and financial reports for May 2026 were approved. This was done by approval of the consent calendar by motion of Trustee Braun and seconded by Trustee Ezell: 2 ayes, 0 noes, 1 absent - passed unanimously.

Management Update

- We had 16 services in Shafter and 9 services in Wasco for the month of May 2026. This gives us 253 services for the fiscal year to date. We are at a 32% cremation rate.
- Memorial Day Events were successful with 150 in attendance at Shafter MP and 100 at Wasco MP.
- Section B development in the process of obtaining quotes for a columbarium that can be installed on-site, as the roads cannot withstand the weight of equipment delivering a fully assembled unit of the size anticipated. Options to deliver fully assembled are still being explored as an option, using neighboring orchard roads and smaller delivery vehicles.
- Two ExMark mowers have been ordered, per 2025-26 Budget expenditure approved for Capital Purchases. Delivery scheduled in July 2026.
- Copier lease expiring in August 2026 has been renewed to include upgraded copiers for both Shafter and Wasco, at a cost savings over the current lease.
- The long-awaited new phone system is being installed June 19, 2026.
- Trustee Ezell's term expires July 2026 and he is seeking reappointment. A letter to that affect will be sent to Kern County Supervisor for approval.
- Budget 2026-27 is under construction with a fully developed proposed budget being presented at the July 2026 Board meeting. The structure of the budget has been adjusted from "Profit and Loss" to "Revenue and Expense", as is common in non-profit and government accounting.
- A Strategic Planning session to be scheduled in the coming weeks to develop a Capital Projects budget and Asset Replacement Plan.

Employee Negotiations

District Manager Lisa Mundis requested a staff pay increase, beyond the 4.5% approved at the May 2026 meeting, due to the lower-than-average pay that has been a persistent issue over the past several years. The salary increase based on the April 2026 West Region CPI does not accurately reflect the daily impact of inflation on our employees. After discussion, no action was taken to increase the pay at this time. Rather, it was decided that the Negotiations Committee, consisting of Trustee Olsen, District Manager Mundis, and District Grounds Superintendent Carender, will meet to create a salary schedule that is in line with other agencies in the area to use as a benchmark for future pay increase negotiations.

Basin Improvements

District Manager Lisa Mundis presented a Scope and Budget Change/Phase Amendment from Provost & Pritchard to continue with the Basin improvement project. The cost is \$18,945.

Trustee Braun moved to approve the Provost & Pritchard contract Scope and Budget changes. Trustee Ezell seconded the motion. 2 ayes, 0 noes, 1 absent. Passes unanimously.

Trustees' Comments

Trustee Ezell: Jerry is surprised and pleased to see so many people visiting the cemetery.
Trustee Braun: Completed the CSDA Fiscal and Financial Training course required by SB 827 and found it very informative and helpful.

Adjournment

The meeting was adjourned at 1:58 pm by Chairman Braun. The next regular meeting is scheduled for July 16, 2026 at 12:00 pm.

Signed,

Lisa Mundis
District Manager