

## **Kern County Cemetery District** **Minutes for**

**November 17, 2022**

**Regular Board Meeting**  
Shafter Memorial Park Office  
18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:00 pm by Chairman Braun. Chairman Braun led the flag salute and invocation.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Belton Banks, Vice-Chair; Jerry Ezell, Secretary of the Board.

Employees: Eliza Caudillo, District Manager; Denton Carender, Superintendent; Alicia Reveles, District Secretary.

Visitors: None

Public Comment: None

Consent Calendar: Includes the approval of the agenda for the current meeting and minutes of the regular Board meeting for October 2022. The payroll warrants for 22/20 through 22/22 were approved. Vouchers, checks, and financial reports for October 2022 were approved. This was done by approval of the consent calendar by motion of Trustee Banks and seconded by Trustee Braun; 3 ayes, 0 Nays.

### Management Update

- We had 18 services in Shafter and 13 services in Wasco for the month of October 2022. This gives us 113 services for the fiscal year to date. We have had 14 cremation services in Shafter and 5 in Wasco, for a total of 19 cremation services. We are at a 17% cremation rate.
- We recently lost our Wasco Secretary, Janie Pena. Nayeli Delgado, a Shafter resident/graduate and AP student, has been hired. Nayeli comes to the District with a desire to learn and is learning quickly.
- Manager Caudillo informed the Board of a recent bronze headstone that have arrived and one that was in the works from a local funeral home. Historically the bronze headstones received at the cemeteries have been Military. Military headstones must be poured face up and require additional cleanup and attention. Manager Caudillo would like the Board to consider imposing an additional pouring fee for headstones or benches that require additional man-hours at the next price review.

### Employee Life Insurance

Manager Caudillo requested an increase to the Employee Life Insurance plan. The current coverage of \$12,000.00 was negotiated in 1999. After reviewing the different coverage options, the Board authorized the increase in Life Insurance to \$50,000. The Board also requested that the part-time secretary and probationary new hires be added to the Life Insurance policy. The annual cost would go from \$756.00 to \$2,520.00. Cost may vary with the addition of employees.

*The motion to authorize the increase in Life Insurance to \$50,000.00 and include new hires and part-time staff was made by Trustee Ezell and seconded by Trustee Banks; 3 ayes, unanimous.*

### Trustees Comments

Trustee Banks: Was pleased the Board was able to show the cemetery staff their appreciation by increasing the Life insurance coverage and wants the staff to know the Board cares about the District employees.

Trustee Ezell: Inquired about the dead trees in the cemetery. Requested information regarding the 2024 Special District's gas-powered vehicle purchase restrictions. Status of employment for a Wasco Secretary.

Trustee Braun: Read the SDRMA President's Special Acknowledgement Awarded to the District for 5 consecutive years of no "Paid" claims in their Property/Liability program. This award comes with 3 additional CIP point, serving to reduce the District's annual insurance premium.

### Adjournment

The meeting was adjourned at 1:29 pm by Chairman Braun. The next regular meeting is scheduled for December 15, 2022.

Signed,

Eliza Caudillo  
District Manager