

## **Kern County Cemetery District**

Shafter Memorial Park Office  
18662 Santa Fe Way, Shafter, CA

Call to Order: Call to Order at 12:00pm by Chairman Braun, Chairman Braun led flag salute and invocation.

Roll Call: In attendance was Barry Braun, Chairman of the Board; Belton Banks, Vice-Chair; Jerry Ezell, Secretary of the Board.

Employees and Visitors: Timothy W. Unruh, District Manager; Eliza Caudillo, District Secretary; Denton Carender, Superintendent.

Public Comment: None

Consent Calendar: Includes the approval of the agenda for the current meeting and minutes of the regular board meeting for August 2020 as approved. The payroll warrants for 20-16 through 20-17 were approved. Vouchers, checks, and financial reports for August 2020 were approved. This was done by approval of the consent calendar by motion of Trustee Banks and seconded by Trustee Ezell; 3 ayes, unanimous.

### Management Update

- We had 25 services in Shafter and 6 services in Wasco for the month of August 2020. This gives us 71 for the fiscal year-to-date.
- Manager Unruh updated the board that he had contacted the concerned families for the damage to the Wasco Cemetery and explained what we have been doing to control that issue.
- Manager Unruh was asked to develop a new policy on who would have access to the video that is taken by the cameras that have been placed at the cemeteries.

### Discussion on Direction for New Cemetery

Manager Unruh discussed the parameters that would be necessary to consider if the district wants to look at developing a cemetery in northwest Bakersfield. First would be to have the county release property tax funds that the district has never received. If these funds become available, this would allow for the district to be able to afford to underwrite and support the development of a new cemetery. If the county agrees to some sort of funding, then finding the property and actual development would be next.

Trustee Ezell felt that Chairman Braun and Manager Unruh may want to consider setting up an appointment with Supervisor Couch to discuss the property tax issue. Chairman Braun felt that this would be a good idea and Manager Unruh will call Supervisor Couch to set up an appointment.

### District Manager Performance Evaluation

The board reviewed the evaluation form and without further discussion felt it was time to go into a closed session under section 54954.5 of the California Government Code. The request was made under the code to meet and confer regarding the District Manager evaluation at 1:05pm. The manager and staff left the room.

*The motion was made to go into closed session by Chairman Braun and seconded by Trustee Ezell under section 54954.5 of the California Government Code; 3 ayes, unanimous.*

Closed Session

The board came out of closed session at 1:30pm and staff returned to the room to receive the report out from the closed session.

*The motion was made to come out of closed session at 1:30pm by motion of Trustee Ezell and seconded by Trustee Banks; 3 ayes, unanimous. Chairman Braun reported out that, "The Manager has met and exceeded all the Board's expectations and gets an outstanding rating".*

Adjournment

The meeting was adjourned at 1:47 by Chairman Braun. The next regular meeting is scheduled for October 15, 2020.

Signed,

Timothy W. Unruh  
District Manager